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Must be in Avery #5160 (1" X 2 5/8" size label) format or  
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Planning Department  
(916) 625-5160 Phone  
(916) 625-5195 Fax

3970 Rocklin Road  
Rocklin, CA 95677

## CITY OF ROCKLIN PLANNING DEPARTMENT

### UNIVERSAL APPLICATION FORM

NAME OF PROJECT: \_\_\_\_\_

LOCATION: \_\_\_\_\_

ASSESSOR'S PARCEL NUMBERS: \_\_\_\_\_

DATE OF APPLICATION (STAFF): \_\_\_\_\_ RECEIVED BY (STAFF INITIALS): \_\_\_\_\_

FILE NUMBERS (STAFF): \_\_\_\_\_

FEES: \_\_\_\_\_

RECEIPT NO.: \_\_\_\_\_

#### Pre-Application Meeting Requirements:

It is required that a pre-application meeting be held with a Staff Planner prior to submitting most applications for planning entitlements and permits. The purpose of the pre-application meeting is to expedite application processing by enabling staff to work with the applicant to assure that the officially submitted application materials are in the proper format and that the applicant understands the City of Rocklin's goals, policies, and ordinances that may affect the project. A copy of these and other planning provisions is available at the applicant's request.

Generally, two sets of preliminary plans and a written description of the proposed should be brought with the applicant to the pre-application meeting. To schedule this meeting, please contact a Staff Planner at the Rocklin Community Development Department by calling (916) 632-4020.

**DATE OF PRE-APPLICATION MEETING:** \_\_\_\_\_

#### This application is for the following entitlements: (Check appropriate squares)

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> General Plan Amendment (GPA)   | <input type="checkbox"/> Tentative Subdivision Map (SD) | Use Permit (U)<br><input type="checkbox"/> Minor (PC Approval)<br><input type="checkbox"/> Major (CC Approval) |
| <input type="checkbox"/> Rezone (Reclassification) (Z)  | <input type="checkbox"/> Tentative Parcel Map (DL)      | <input type="checkbox"/> Variance (V)  |
| <input type="checkbox"/> General Development Plan (PDG) | <input type="checkbox"/> Design Review (DR)             | <input type="checkbox"/> Oak Tree Preservation Plan Permit   |
|   |   | <input type="checkbox"/> Modification to: _____  |

#### **Environmental**

**Requirements: (STAFF)** ☐

☐ Initial Study

☐ Exempt

☐ Negative Declaration

☐ Mit. Negative Declaration

☐ EIR

## UNIVERSAL APPLICATION FORM (cont.)

|   |  |   |   |  |
|---|--|---|---|--|
| <b>General Plan Designation:</b><br><br>Existing: _____<br>Proposed: _____<br><br><b>Zoning:</b><br>Existing: _____<br>Proposed: _____                    | <b>Property Data:</b><br>Acres: _____<br>Square Feet: _____<br>Dimensions: _____<br>No. of Units: _____<br>Building Size: _____<br>Proposed Parking: _____<br>Required Parking: _____<br>Access: _____ | <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>Utilities:</b><br/> <b>Existing</b><br/>           ___ Pub. Sewer<br/>           ___ Septic Sewer<br/>           ___ Pub. Water<br/>           ___ Well Water<br/>           ___ Electricity<br/>           ___ Gas<br/>           ___ Cable         </td> <td style="width: 50%; vertical-align: top;"> <b>Proposed</b><br/>           ___ Pub. Sewer<br/>           ___ Septic Sewer<br/>           ___ Pub. Water<br/>           ___ Well Water<br/>           ___ Electricity<br/>           ___ Gas<br/>           ___ Cable         </td> </tr> </table> | <b>Utilities:</b><br><b>Existing</b><br>___ Pub. Sewer<br>___ Septic Sewer<br>___ Pub. Water<br>___ Well Water<br>___ Electricity<br>___ Gas<br>___ Cable | <b>Proposed</b><br>___ Pub. Sewer<br>___ Septic Sewer<br>___ Pub. Water<br>___ Well Water<br>___ Electricity<br>___ Gas<br>___ Cable |
| <b>Utilities:</b><br><b>Existing</b><br>___ Pub. Sewer<br>___ Septic Sewer<br>___ Pub. Water<br>___ Well Water<br>___ Electricity<br>___ Gas<br>___ Cable | <b>Proposed</b><br>___ Pub. Sewer<br>___ Septic Sewer<br>___ Pub. Water<br>___ Well Water<br>___ Electricity<br>___ Gas<br>___ Cable   |   |   |  |

**PROJECT**

**REQUEST:** \_\_\_\_\_

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*(Example: Request for approval of design review to construct a 10,000 square foot office building on 1.5 acres)*

**PLEASE PRINT OR TYPE:**

NAME OF PROPERTY

OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

—

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

—

PHONE

NUMBER: \_\_\_\_\_

EMAIL

ADDRESS: \_\_\_\_\_

—

FAX

NUMBER: \_\_\_\_\_

—

**SIGNATURE OF  
OWNER** \_\_\_\_\_

*(Signature Authorizing Application; provide owner's signature letter if signature is other than property owner.)*

NAME OF APPLICANT

(If different than owner): \_\_\_\_\_

CONTACT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

—

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

—

PHONE

NUMBER: \_\_\_\_\_

EMAIL

ADDRESS: \_\_\_\_\_

—

FAX

NUMBER: \_\_\_\_\_

—

**SIGNATURE OF APPLICANT** \_\_\_\_\_

**APPLICATION CHECK-IN SHEET**  
**To be Completed by Staff Planner (Completed by: \_\_\_\_\_)**

Project Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Ten** Full Size and, **25** 11" x 17" Reductions of All Project Exhibits Except Colored Plans \_\_\_\_\_

Site Plan: \_\_\_\_\_

Preliminary Grading and Drainage: \_\_\_\_\_

Preliminary Landscape Plan: \_\_\_\_\_

Elevations of All Four Sides of All Buildings: \_\_\_\_\_

Elevations of Sign Design:  
\_\_\_\_\_

Rough Floor Plans: \_\_\_\_\_

Tentative Map: \_\_\_\_\_

Colored Building Elevations (Unmounted and rolled): \_\_\_\_\_

Colored Sign Elevation (Unmounted and rolled):  
\_\_\_\_\_

Color and Material Board (8 ½" x 11" for Building and Signs): \_\_\_\_\_

Colored Landscaping Plan (Unmounted and rolled): \_\_\_\_\_

Completed Application Form: \_\_\_\_\_

Completed Authorization Form: \_\_\_\_\_

Completed Environmental Questionnaire: \_\_\_\_\_

Completed Notice of Department of Fish and Game Fees: \_\_\_\_\_

Completed Hazardous Waste and Substances Statement: \_\_\_\_\_

Mitigation for Air Quality Impacts: \_\_\_\_\_

Soil  
Report: \_\_\_\_\_

Phase 1 Site  
Assessment: \_\_\_\_\_

Two Copies of Preliminary Title Report: \_\_\_\_\_

600 Foot Radius Map and Labels: \_\_\_\_\_

(Include owners, applicant, and property owners)

For all documents not included in the original submittal, please list when the applicant will provide the documents in the space below:

## **Submissions Necessary For Most Applications Unless Waived By a Staff Planner**

(Additional submittal information and application forms are available from the Planning Department for Annexations, Lot Line Adjustments, and Specific Plan Use Permits in the Rocklin Ranch Industrial Park.)

1. Two copies of the preliminary title report for all subject properties.
2. Ten full-size copies of all project maps drawn to scale and **stapled together in sets**, showing specific property boundaries and information as required, plus 25 stapled sets of these maps reduced to 11" x 17" **also stapled together in sets**. Additional copies will be requested during the processing of the application.
3. A 600' ft. radius list consisting of the property owners' names, mailing addresses, and assessor's parcel numbers for the properties shown on the radius map, as listed on the last equalized assessment roll for the County of Placer. Labels shall be of the Avery - "Self Adhesive Address" #5160 type. Note: It is requested that the property owner or property manager notify tenants of the proposed project, and the date, time and location of the public hearing.
4. The attached environmental questionnaire shall be completed. The application shall also include a soils report and Phase 1 site assessment.
5. The attached application form, shall be completed and signed by the owner or his duly authorized representative.
6. An authorization form shall be signed by all the subject property owners, authorizing a representative(s) (if any) to act on their behalf on this application.
7. A fee as specified by resolution of the City Council.
8. Additional information as may be required based in the pre-application submittal meetings. (Additional items may include but are not limited to tree survey, archeological survey, wetland/riparian delineation, traffic study, soils, geology, etc.)
9. One colored building elevation and one colored landscaping plan shall also be included in the in the submittal. The exhibits shall be full size drawings, colored as close as possible to the true colors proposed to be used. The exhibits should not be mounted, but should be rolled.
10. Such additional information as the Director of Community Development may require.

**Note 1:** All plans shall be collated and stapled along the left margin and must be **folded as close as possible to 8 1/2" x 11" size**. If there are too many sheets to staple and fold to 8 1/2" x 11", staple the plans in sub-sets and fold to 8 1/2" x 11". The scale of the map shall be at maximum one inch (1") equals one hundred feet (100').

**Note 2:** All use permits and design review applications shall include a site plan, building exterior elevations, preliminary landscape plans, rough floor plans, preliminary grading plans and a color/ materials board and colored elevations and landscaping plans.

**Note 3:** The applicant shall be responsible for contacting the Army Corps of Engineers to determine whether a wetland delineation is needed, and the Fish and Game Department on floodplains and riparian areas prior to final pre submittal meeting.

**Note 4.** Any dedication resulting in transfer of ownership from a private party to the City will require a Phase One Hazardous Materials Study in accordance with CEQA guidelines and shall be transferred with free and clear title.

## MINIMUM INFORMATION TO BE INCLUDED ON EXHIBITS

The following is the minimum information that should be shown on the applicable exhibits submitted for consideration. Please check off the line indicating the information has been included and **submit this checklist with your application**. Mark the line *N/A* if the item is not applicable.

### SITE PLAN (A plot plan drawn to scale showing the following:)

- \_\_\_\_\_ 1. Proposed and existing structures (including those to be relocated or removed)
- \_\_\_\_\_ 2. Square footage of structures and area of all parcels or pads
- \_\_\_\_\_ 3. Dimensions (i.e. property lines, driveways, structures)
- \_\_\_\_\_ 4. Natural features (Trees to stay and be removed, rock outcroppings, quarries, etc.)
- \_\_\_\_\_ 5. All property lines, including those on-site, those immediately off-site and those across any street.
- \_\_\_\_\_ 6. Circulation and parking including calculations for parking requirements
- \_\_\_\_\_ 7. All existing and proposed public right-of-way improvements
- \_\_\_\_\_ 8. North arrow
- \_\_\_\_\_ 9. Vicinity map
- \_\_\_\_\_ 10. Reciprocal driveways, if appropriate
- \_\_\_\_\_ 11. Trash enclosures. (Auburn Placer Disposal to approve location and size.)
- \_\_\_\_\_ 12. Landscaped areas
- \_\_\_\_\_ 13. Zoning, land use and prominent features including structures and natural features of surrounding properties
- \_\_\_\_\_ 14. All existing and proposed easements (i.e. open space, floodplain, scenic, proposed abandonments, etc., including name of person or group to own and maintain area)
- \_\_\_\_\_ 15. Location, size, and height of pole lights, signs, street lights, flag poles
- \_\_\_\_\_ 16. Scale (Scale shall be shown in printed text and with a bar scale).
- \_\_\_\_\_ 17. Project notes including
  - Owner
  - Developer
  - Engineer/Architect
  - Service Providers
  - Zoning
  - Assessors Parcel Number
  - Land Area
  - Building Area
  - Parking; The general parking lot design shall be consistent with City of Rocklin Improvement Standards, including size, dimensions, driveway widths and landscaping.

### DISABLED ACCESS REQUIREMENTS FOR SITE PLANS

- \_\_\_\_\_ 1. At least one accessible route within the boundary of the site shall be provided from public transportation stops, public streets, or sidewalks (Title 24 Section 3103A(i)2)



\_\_\_\_\_ 2. The accessible route of travel shall be the most practical direct route between the accessible entrance to the site and accessible building entrance and accessible site facilities (Title 24 Section 3106 A(a))

\_\_\_\_\_ 3. The accessible route of travel shall be provided to all entrances and exterior ground floor exits along normal paths of travel (Title 24 Section 3106A(a))

\_\_\_\_\_ 4. When more than one building or facility is located on a site, the accessible route of travel shall be provided between buildings and accessible facilities (Title 24 Section 3106A(a))

\_\_\_\_\_ 5. The accessible route of travel shall be at least 48 inches wide and have a cross slope no greater than 1/4 inch per foot (1 inch vertical per 50 inches horizontal) (Title 24 Sections 3107A(b)4 and 3305(b)1.1)

\_\_\_\_\_ 6. The accessible route of travel shall be provided in such a way that persons with disabilities are not compelled to wheel or walk behind parked cars other than their own (Title 24 Section 3107A (b) 3)

\_\_\_\_\_ 7. Accessible parking area requirements:

- Accommodate required number of handicap spaces
- One-quarter inch per foot slope in any direction, maximum
- Reasonable distance to entrance
- Equally dispersed throughout project for multiple buildings

\_\_\_\_\_ 8. Improvement plans shall clearly delineate all accessible routes and accessible parking areas and include sufficient grade call outs to assure compliance with required slopes.

Clarification of the Disabled Access requirements should be addressed by the Building Department. Sites that require variation from the guidelines will be handled on a case by case basis.

## **PHASING PLAN**

\_\_\_\_\_ 1. A complete phasing plan including improvements to be completed at each phase to be discussed at pre-application, and plans submitted as part of original application.

\_\_\_\_\_ 2. Dead-end streets more than 150' in length require a temporary turn-around.

## **PRELIMINARY GRADING AND DRAINAGE PLANS**

- \_\_\_\_\_ 1. Natural features, soils and geology studies as required by the City Engineer
- \_\_\_\_\_ 2. Natural and finished contours and spot elevations where appropriate
- \_\_\_\_\_ 3. Wetland and riparian delineation
- \_\_\_\_\_ 4. Existing or proposed drainage facilities including detention basins
- \_\_\_\_\_ 5. Standard utilities (i.e. storm drains, sewer, water)
- \_\_\_\_\_ 6. Amount of cut and fill in cubic yards
- \_\_\_\_\_ 7. Identified archeological sites including mortar beds
- \_\_\_\_\_ 8. Typical street gradients in percentages
- \_\_\_\_\_ 9. Existing and proposed public right-of-way improvements
- \_\_\_\_\_ 10. Spot elevations immediately off-site
- \_\_\_\_\_ 11. 100 and 500 year flood plains
- \_\_\_\_\_ 12. Proposed retaining walls
- \_\_\_\_\_ 13. North arrow
- \_\_\_\_\_ 14. Scale (Scale shall be shown in printed text and with a bar scale).

## **PRELIMINARY LANDSCAPING PLAN**

- \_\_\_\_\_ 1. Planting schedule showing size and location, botanical and common names of all plant to be used. (Staff recommends 15 gallon for trees and 5 gallon for shrubs)
- \_\_\_\_\_ 2. Detailed planting plans are required for entrances to multifamily residential, commercial and industrial projects.
- \_\_\_\_\_ 3. Indicate use of granite in landscaping/freestanding signage, plants will not block signs.
- \_\_\_\_\_ 4. Parking lot shading 1 tree per 5 spaces
- \_\_\_\_\_ 5. 20% landscaped area.
- \_\_\_\_\_ 6. Berming, 3' berm along right-of-way. Provide line of sight cross sections from streets and parking areas including medians and entrances to assure traffic safety.
- \_\_\_\_\_ 7. Year round color and screening
- \_\_\_\_\_ 8. Drought resistant plantings, use of appropriate plant materials, meets requirements of the Water Conservation in Landscaping Act.
- \_\_\_\_\_ 9. Fencing, materials and location
- \_\_\_\_\_ 10. Indicate preserved oak trees and tree preservation techniques implemented
- \_\_\_\_\_ 11. Scale (Scale shall be shown in printed text and with a bar scale).

## **BUILDING ELEVATIONS**

- \_\_\_\_\_ 1. All four elevations of each proposed building; Designs should depict compatibility with neighboring structures and terrain.
- \_\_\_\_\_ 2. Building height
- \_\_\_\_\_ 3. At least one elevation calling out colors and materials
- \_\_\_\_\_ 4. Location of mechanical equipment and screening (Cross sections and roof plan)
- \_\_\_\_\_ 5. Lighting specifications (pole height, fixture type, and proposed wattage)
- \_\_\_\_\_ 6. Scale (Scale shall be shown in printed text and with a bar scale).

## **FLOOR PLAN**

- \_\_\_\_\_ 1. Dimensions
- \_\_\_\_\_ 2. Square footage
- \_\_\_\_\_ 3. Intended uses
- \_\_\_\_\_ 4. Scale (Scale shall be shown in printed text and with a bar scale).

## **OAK TREE PRESERVATION PLAN**

- \_\_\_\_\_ 1. All existing oak trees located on site (Tree Survey)
- \_\_\_\_\_ 2. All trees labeled with corresponding number from arborist report
- \_\_\_\_\_ 3. Schedule of trees by number, type, size, condition, and removal information
- \_\_\_\_\_ 4. Mitigation formula calculations
- \_\_\_\_\_ 5. All trees to be removed should have an X through the center
- \_\_\_\_\_ 6. Spot elevation of tree at base
- \_\_\_\_\_ 7. Scale (Scale shall be shown in printed text and with a bar scale).

## **SIGN ELEVATION**

- \_\_\_\_\_ 1. Elevations of all signs
- \_\_\_\_\_ 2. Location of wall signs on buildings
- \_\_\_\_\_ 3. Sign height dimensioned
- \_\_\_\_\_ 4. Sign length dimensioned
- \_\_\_\_\_ 5. Call out all materials and colors
- \_\_\_\_\_ 6. Location of all freestanding signs on site plan
- \_\_\_\_\_ 7. Type of illumination specified
- \_\_\_\_\_ 8. Scale (scale shall be shown in printed text with a bar scale)

## TENTATIVE PARCEL MAP

|  |   |
|--|---|
|  | The scale of the tentative parcel map shall be 1" = 50 feet unless otherwise permitted by the City Engineer.  |
|  | All dimensions shall be shown in feet and hundredths of a foot.   |
|  | If more than three sheets are necessary to shown the entire subdivision, an index map shall be included on one of the sheets.   |
|  | Parcel Map number on each sheet.  |
|  | Scale, (including a bar scale) shown on each sheet.   |
|  | North arrow on each sheet.  |
|  | Title sheet shall be provided except where the size of the subdivision permits the information to be required to be shown thereon may be shown on the same sheet as the map of the subdivision. |
|  | All existing property lines with dimensions   |
|  | All proposed property lines with dimensions   |
|  | Parcel area (Square footage and/or acreage) for each proposed parcel  |
|  | The adjacent public rights-of-way, with dimension(s) of the right of way  |
|  | All existing structures   |
|  | All oak trees and granite outcroppings  |
|  | Riparian boundary (as identified by a qualified biologist)  |
|  | 100 year floodplain boundaries  |
|  | All existing and proposed easements   |
|  | Archeological features  |
|  | Surrounding land uses, particularly locations of structures and driveways   |
|  | Scale (Scale shall be shown in printed text and with a bar scale).  |

## TENTATIVE SUBDIVISION MAP

|  |  |
|--|--|
|  | The tentative map shall be drawn by, or under the direction of a registered civil engineer or licensed land surveyor.  |
|  | The scale of the map shall be at least one inch equals one hundred feet. The scale shall be shown as both printed text and in a bar scale.   |
|  | No single sheet shall exceed 72 inches in length and 54 inches in width. The minimum sheet shall be 18 inches in width and 26 inches in width.   |
|  | Proposed subdivision name and tract number if applicable.  |
|  | Names, addresses and telephone numbers of record owners and subdivider of the land.  |
|  | Name, address, and phone number of the persons, firm, or organization that prepared the map and the applicable registration or license number.   |
|  | A vicinity or key map of appropriate scale covering sufficient adjoining territory so as to clearly indicate the nearest street intersections, major access streets, property lines of other adjacent properties in the ownership of the subdivider, and other significant features which will have a bearing on the proposed subdivision and its location in relationship to surrounding areas. |

## TENTATIVE SUBDIVISION MAP (Continued)

|  |  |
|--|--|
|  | North Arrow  |
|  | Scale (Both in text and in bar scale format)   |
|  | Boundaries of the subdivision with sufficient information to locate the property   |
|  | The boundaries and dimensions of all lots, with all lots consecutively numbered.   |
|  | In subdivisions of four or less lots, the square footage or acreage of each lot shall be stated.   |
|  | In subdivisions of five or more lots, the minimum, maximum, and average lots sizes shall be stated.  |
|  | Subdivision name and tract number of all adjacent subdivisions, if any, and property lines sufficient to show their relationship to the proposed subdivision   |
|  | Contour lines at intervals of not more than 2 feet, unless waived by the City Engineer. Topographic information shall be sufficient to fully show the configuration of the land and any and all depressions that may present drainage problems, and shall extend beyond the tract boundaries where necessary to show drainage conditions on surrounding property which may affect the subdivision. |
|  | Residential lots exceeding a 25% slope shall be so noted.  |
|  | The location of all railroad rights of way and grade crossings   |
|  | Approximate location of all existing wells, abandoned wells and sumps, including septic systems or other underground systems   |
|  | The location of any active or abandoned quarries   |
|  | An indication of any physical restriction or condition in the subdivision which affects the use of the property  |
|  | All structures, including fences and signs, within the subdivision, dimensioned and distanced to the other structures and to existing and proposed street and lot lines, present and future use of all structures to be noted  |
|  | The locations, widths, and purposes of all existing and proposed easements for utilities, drainage, and other public purposes, whether private or public, shown by dashed lines, within and adjacent to the subdivision, including proposed building setback lines   |
|  | Statement of proposed utility services   |
|  | The location of all potentially dangerous areas, including geologically hazardous areas, and areas subject to inundation or flood hazard adjacent to the property involved and the proposed method of providing stormwater drainage and erosion control.   |
|  | The location of all streams and tributaries and their respective floodplains and all ponds, reservoirs, and riparian areas,  |
|  | The approximate location and general description of any trees with a diameter of 6 inches or greater with notations as to their retention or destruction. Additionally, where groves of trees exist, the perimeter of the canopy shall be shown symbolically on the map.   |
|  | The location of any significant natural features and/or possible historical or archeological site or remains, including but not limited to, natural springs, caves, Indian grinding rocks, petroglyphs, burial sites, historical buildings and/or their ruins, and significant rock outcroppings   |
|  | The boundaries and dimensions of all lots and a number assigned to each lot, the total number of lots and the area of the average lot.   |

## TENTATIVE SUBDIVISION MAP (Continued)

|  |  |
|--|--|
|  | The location, width, and existing/proposed names or designations of all existing or proposed streets, alleys, pedestrian ways and other rights of ways, including but not limited to bikeways, paths, etc. whether public or private. Any change in existing street names shall be specifically requested in writing   |
|  | The boundaries of existing and proposed public areas, including but not limited to parks, public libraries, and fire stations, in and adjacent to the subdivision, with the nature of each indicated thereon. If the land to be offered for dedication for park or recreation purposes or for purposes of providing public access to natural resources, the same shall be so designated. |
|  | Any modification being requested in accordance with the provisions of Rocklin Municipal Code 16.36 which is shown on the tentative map shall be clearly labeled and identified as to nature and purpose  |
|  | If separate final maps are to be filed on portions of the property shown on the tentative map, the subdivision boundaries which will appear on those final maps, and the sequence, if any, in which the final maps will be filed   |
|  | A statement of existing and proposed zoning for the subdivision  |
|  | A statement of existing and proposed land uses for the subdivision   |
|  | A preliminary soils report prepared by a registered civil engineer based on adequate test borings, unless such a report is waived by the City Engineer on the basis of his knowledge of soil conditions in the subdivision.  |
|  | The location of all natural and man-made characteristics and improvements made to all properties surrounding the subdivision, including but not limited to off-site natural contours, finished grades, buildings, existing road improvements, and property lines.  |

# AGENT AUTHORIZATION FORM

Property owners desiring to authorize individuals to represent them in conjunction with any application or matter before the City shall provide written authorization on this form for each individual or firm authorized, and shall specifically note any restrictions upon the authorized person.

Name, Address, and Phone Number of authorized person or firm(please print or type)

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The above named person/firm is authorized as my:

|            |        |
|------------|--------|
| (        ) | Agent  |
| (        ) | Buyer  |
| (        ) | Lessee |

to  
request: \_\_\_\_\_  
(Use Permit, variance, reclassification, tentative map, etc.)

on the following parcel(s)

|       |   |       |   |       |
|-------|---|-------|---|-------|
| _____ | - | _____ | - | _____ |
| _____ | - | _____ | - | _____ |
| _____ | - | _____ | - | _____ |

(Assessor's Parcel Numbers)

I do further authorize him as follows:

|  |   |
|--|---|
|  | File any and all papers in conjunction with the aforementioned request, including signing the application |
|  | Speak on behalf of and represent the owner at any Staff meeting and/or public hearing.                    |
|  | Sign any and all papers in my stead, with the exception of the application form.                          |

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner

The duration and validity of this authorization shall be as noted below:

Unrestricted: Valid until:

\_\_\_\_\_  
(Owner's Signature and Date)

(Owner's Address, City, State, Zip)

(Please print or type name)

(Owner's Phone Number)

**ENVIRONMENTAL INFORMATION FORM**

(To be completed by applicant)

Location of project  
(address) \_\_\_\_\_

Assessors Parcel # \_\_\_\_\_

Name of \_\_\_\_\_

Project \_\_\_\_\_

Applicant/Contact \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

(daytime) \_\_\_\_\_

Property size \_\_\_\_\_

Square Feet

Acres

Land Use \_\_\_\_\_

Existing

Proposed

Project Description - Describe in detail. Add separate sheet if necessary.

Related projects: If this project is a part or portion of a larger project, describe the previous project by name, general development plan number, or other project identification.

Previous environmental documents: If this project is part of a larger project for which a negative declaration or an environmental impact report has been prepared and certified, reference the document below. Include the date and SCH# if possible. \_\_\_\_\_

Other required permits or approvals:

| <u>Permit or Approval</u> | <u>Agency</u> | <u>Address</u> | <u>Contact Person/Phone</u> |
|---------------------------|---------------|----------------|-----------------------------|
|---------------------------|---------------|----------------|-----------------------------|



Previous land use: Describe existing and previous land uses of the site for the last 10 years or more: \_\_\_\_\_  
\_\_\_\_\_

## **SITE CHARACTERISTICS**

1. What natural features (trees, rock outcroppings etc.) presently exist on the site? \_\_\_\_\_  
\_\_\_\_\_
2. What are the surrounding land uses? East \_\_\_\_\_ West \_\_\_\_\_  
North \_\_\_\_\_ South \_\_\_\_\_
3. Is the project proposed on land which contains fill or a slope of 10% or more? \_\_\_\_\_  
\_\_\_\_\_
4. Are there any existing erosion problems? \_\_\_\_\_  
\_\_\_\_\_
5. Is the site on expansive soils (as defined in Table 18 of the UBC) or immediately adjoining an area subject to slides, liquefaction, slope instability or other related hazards? \_\_\_\_\_ If so, describe in detail, or refer to attached soils report.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Grading, excavating or filling activities - Quantity of cubic yards to be:  
a. Moved within the site \_\_\_\_\_  
b. Deposited on the site \_\_\_\_\_  
  
c. Removed from the site \_\_\_\_\_  
  
Disposal site \_\_\_\_\_
7. Are there any streams or permanent water courses on the site? \_\_\_\_\_  
Describe \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Will the proposed project change drainage patterns or the quality of groundwater?  
\_\_\_\_\_  
If so explain. If not, why not. \_\_\_\_\_  
\_\_\_\_\_
9. Will the project affect any drainage channel, creek, pond or any other water body?  
Describe below: \_\_\_\_\_  
\_\_\_\_\_

10. Is any portion of the property located in a flood plain? \_\_\_\_\_  
If so describe \_\_\_\_\_  
\_\_\_\_\_
11. Are there any jurisdictional wetlands or vernal pools on the site? If so how will they be impacted by the project? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
12. Are there any trees or shrubs on the project site? \_\_\_\_\_  
What types? \_\_\_\_\_  
Are any to be removed or transplanted? \_\_\_\_\_  
State the location of transplant site: \_\_\_\_\_  
State the number & species to be removed: \_\_\_\_\_
13. Will the project affect the habitat of any endangered, threatened, or other special status species? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
14. Will the project result in any new noise source, or will it place new residents in an area of high traffic noise or noise from any other source? \_\_\_\_\_
15. What type of equipment will be associated with the project during construction? \_\_\_\_\_  
During permanent operation? \_\_\_\_\_
16. Describe any air pollutants, other than vehicle exhaust, which would be generated by this project, both during and after construction. Dust particulates are considered pollutants. \_\_\_\_\_  
\_\_\_\_\_
17. Will the project produce new sources of dust, ash, smoke, fumes or objectionable odor? If yes, describe the source of the emission, methods to control emissions and means of mitigating those effects on adjacent properties: \_\_\_\_\_
18. Will the project create any new light source, other than street lighting? Describe below: \_\_\_\_\_  
\_\_\_\_\_
19. Is this property covered by a Williamson Act contract? \_\_\_\_\_
20. Has this property ever been used for agricultural purposes? \_\_\_\_\_ If so, for what purpose and when? \_\_\_\_\_
-

21. Does the project involve the use of routine transport or disposal of hazardous materials? \_\_\_\_\_
22. Are there any known mineral resources of value to the region and the residents of the state located on the site? If so, what types? \_\_\_\_\_
23. How close is the nearest school? \_\_\_\_\_

**24. PROPOSED BUILDING CHARACTERISTICS (BOTH RESIDENTIAL AND NON-RESIDENTIAL)**

Size of new structure(s) or addition in gross square

feet: \_\_\_\_\_

Building height measured from ground to highest point in feet: \_\_\_\_\_

Number of floors/stories: \_\_\_\_\_

Height of other appurtenances (antennas, steeples, mechanical equipment, etc.) measured from

ground: \_\_\_\_\_

Project site coverage: Building \_\_\_\_\_ sq.ft. \_\_\_\_\_ %

Landscaping \_\_\_\_\_ sq.ft. \_\_\_\_\_ %

Paving \_\_\_\_\_ sq.ft. \_\_\_\_\_ %

Exterior building materials: \_\_\_\_\_

Exterior building colors: \_\_\_\_\_

Wall and/or fencing material: \_\_\_\_\_

Total number of off-street parking spaces required: \_\_\_\_\_ provided: \_\_\_\_\_

Total number of bicycle parking spaces: \_\_\_\_\_

25. Is there any exposed mechanical equipment associated with the project? \_\_\_\_\_  
Screening method \_\_\_\_\_

**26. RESIDENTIAL PROJECTS**

Total lots \_\_\_\_\_ Total dwelling units \_\_\_\_\_

Density/acre \_\_\_\_\_ Total acreage \_\_\_\_\_

Single Two Multi-family  
Family Family (More than 2 units)

Number of Units \_\_\_\_\_

Size of lot/unit \_\_\_\_\_

Studio \_\_\_\_\_

1 Bedroom \_\_\_\_\_

2 Bedroom \_\_\_\_\_

3 Bedroom \_\_\_\_\_

4+ Bedroom \_\_\_\_\_

**27. RETAIL, COMMERCIAL, INDUSTRIAL, INSTITUTIONAL OR OTHER PROJECT**

Type of use(s): \_\_\_\_\_  
Oriented to: Regional \_\_\_\_\_ City \_\_\_\_\_  
Neighborhood \_\_\_\_\_  
Hours of operation: \_\_\_\_\_  
Total occupancy/Building capacity: \_\_\_\_\_  
Gross floor area: \_\_\_\_\_ Number of fixed seats: \_\_\_\_\_  
Number of employees (total): \_\_\_\_\_ Employees per shift: \_\_\_\_\_ Number of Shifts \_\_\_\_\_  
Number of visitors/customers on site at busiest time (best estimate): \_\_\_\_\_  
Other occupants  
(specify): \_\_\_\_\_

## ALL PROJECTS

28. Approximately how many tons of solid waste will the project produce each year? \_\_\_\_\_
29. Will the proposed use involve any toxic or hazardous material \_\_\_\_\_  
Is the project site within 2,000 feet of an identified hazardous/toxic site? \_\_\_\_\_  
Is the project site within 2,000 feet of a school or hospital? \_\_\_\_\_  
If the project involves any hazardous material, explain:  
\_\_\_\_\_  
\_\_\_\_\_
30. How many new residents is the project estimated to generate? \_\_\_\_\_
31. Will the project generate a demand for additional housing?  
\_\_\_\_\_
32. What is the current and estimated number of motor vehicles to arrive at the site as a result of the project? \_\_\_\_\_
33. Could the project increase traffic hazards to motor vehicles, bicyclists or pedestrians? \_\_\_\_\_  
If yes, explain \_\_\_\_\_
34. How close is the project to the nearest public park or recreation area? \_\_\_\_\_
35. What school districts will be affected by this project? \_\_\_\_\_
36. Describe energy-efficient features included in the project. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

37. Describe how the following services or utilities will be provided:

Power and Natural Gas\_\_\_\_\_

Telephone\_\_\_\_\_

Water\_\_\_\_\_

Sewer\_\_\_\_\_

Storm Drainage\_\_\_\_\_

Solid Waste\_\_\_\_\_

38. Will the project block any vista or view currently enjoyed by the public?\_\_\_\_\_

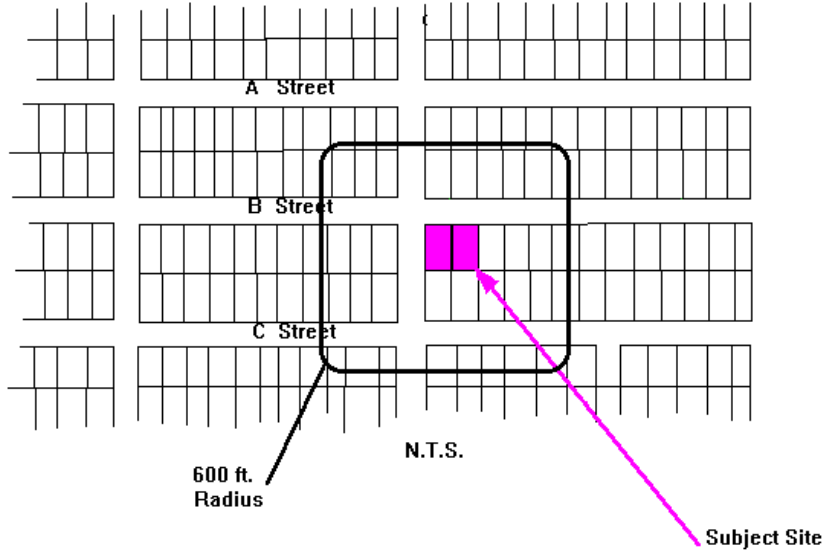
39. Are there any known historic or significant building features on or near the site? If so, will the project result in any impact to the building?\_\_\_\_\_

40. Are there any archaeological features on the site?\_\_\_\_\_ If so, will the project result in any impact to these features?\_\_\_\_\_

## MAILING LABELS FOR PUBLIC HEARING NOTICE

All applications require noticing property owners within a 600-foot radius of the project site. For noticing purposes, please submit the following three items with your application:

- 1. RADIUS MAP.** The radius map must show the project site, properties within 600', and the assessor parcel numbers (Book, Page, and Parcel), similar to the following example:



- 2. TYPED LIST OF OWNERS.** A separate list of the property owners within the 600' radius, the applicant, and owner(s) of the project site. List shall include addresses, and parcel numbers similar to the following example:

|                            |                                      |             |
|----------------------------|--------------------------------------|-------------|
| Betty Riaz                 | 1234 Granite Drive, Rocklin CA 95677 | 045-230-010 |
| Tom and Claire Dometty     | 111 Granite Drive, Rocklin, CA 95677 | 045-230-010 |
| John Jones Revocable Trust | 555 North Z Street, Omaha NB. 64532  | 045-230-012 |

- 3. MAILING LABELS.** Please include mailing labels for the 600' radius property ownership list per the following examples: Be sure to include the applicant, engineer, and other representatives of the proponent. **Standard label sheets (Avery 5160 1"X2 5/8") are mandatory for duplication purposes.**

### Property Owner

### Condense multiple properties under one ownership onto one label as follows:

|                 |                     |                 |                               |
|-----------------|---------------------|-----------------|-------------------------------|
| Parcel Number:  | 019-045-002         | Parcel No:      | <b>032-045-002 - 005, 007</b> |
| Name:           | Bob and Sarah Smith | Name:           | Bob and Sarah Smith           |
| Address:        | 000 N. Tenth Street | Address:        | 000 N. Tenth Street           |
| City/State/Zip: | Rocklin, CA 95677   | City/State/Zip: | Rocklin, CA 95677             |

**STATE OF CALIFORNIA  
DEPARTMENT OF FISH AND GAME  
FILING FEES**

In 1990, the State adopted a fee pursuant to AB 3158 for the review of environmental documentation by the State Department of Fish and Game. Subsequently, in 1991, the fees were challenged. Then, in June 1995, the Department of Fish and Game instructed the jurisdictions to stop collecting fees. Following a great deal of court action and in a memorandum dated February 26, 1996, the State Clearinghouse, Office of Planning and Research, stated that the fees must again be collected.

The law requires all applicants who have a Notice of Determination filed for a Negative Declaration, to pay a \$1250.00 fee and those with a Notice of Determination for an Environmental Impact Report to pay an \$850.00 fee. Both types must pay an additional \$30.00 administrative fee making the total fees \$1280.00 and \$880.00 respectively. In some cases, a ***De Minimis Impact Finding*** may be made which states that there is no evidence before the City that the proposed project will have any potential for adverse effect on wildlife resources. In those cases, the applicant would only be required to pay the \$30.00 administrative fee. The City will notify each applicant which of the fees must be paid.

This fee must be paid prior to the filing of the Notice of Determination with the County Clerk. Since the CEQA law requires a Notice of Determination to be filed with the County within 5 days of an action by the City, all applicants must remit to the City the necessary fee amount on the day of the final scheduled public hearing for the proposed project.

**PLEASE MAKE ALL CHECKS PAYABLE TO PLACER COUNTY.**

If you have any questions regarding this matter, please do not hesitate to contact the Planning Department at (916) 625-5160. Upon review of the above, please sign and return this document with your application.

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I, \_\_\_\_\_, the applicant or applicant's representative, have read the information above and understand its meaning.

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Signature

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Date

## HAZARDOUS WASTE AND SUBSTANCES STATEMENT

Pursuant to California Government Code Section 56962.5, I have consulted the Hazardous Waste and Substances Sites List (Cortese List), consolidated by the State of California, Environmental Protection Agency and find that;

The project, including any alternatives, \_\_\_\_\_ is, \_\_\_\_\_ is not (check which applies) located on a site which is included on the Hazardous Waste and Substances Sites List (Cortese List). If on the list, provide the following information:

Regulatory identification number: \_\_\_\_\_ Date of list: \_\_\_\_\_

Type of problem: \_\_\_\_\_

I declare under penalty of perjury of the laws of the State of California that the foregoing is true and correct.

Dated: \_\_\_\_\_  
Applicant: \_\_\_\_\_

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Applicants can verify this information by reviewing the Hazardous Waste and Substances Sites List (Cortese List), available for review at the City of Rocklin Planning Department counter, or for purchase from CalEPA (phone #: 800-618-6942).



## **MITIGATION FOR AIR QUALITY IMPACTS.**

The US Environmental Protection Agency (EPA) and the California Air Resources Board (CARB) have established air quality standards, referred to as the National Ambient Air Quality Standards (NAAQS) and the State Ambient Air Quality Standards (SAAQS) respectively. The federal Clean Air Act and State Clean Air Act both require that areas in violation of the ambient air quality standards adopt strategies to attain these standards. The Placer County Air Pollution Control District (APCD) has primary responsibility for planning and maintenance and/or attainment of air quality standards within Placer County. California is divided into 14 air basins for the purpose of monitoring air quality. Placer County is included in the Mountain Counties Air Basin. Areas may be classified as attainment, non-attainment, or unclassified with regard to the adopted standards. The unclassified designation is assigned in cases where monitoring data is insufficient to make a definitive determination. Under the federal standards, all of Placer County, including Rocklin, is designated as non-attainment for ozone and PM10. All other pollutants are designated unclassified in Rocklin. Under the state standards, South Placer, including Rocklin, is designated as non attainment for ozone and PM10 and unclassified for carbon monoxide, hydrogen sulfide and visibility reducing particulate.

The project would have the following short-term construction impacts, if not mitigated:

- a. Construction activities, including grading, would generate a variety of pollutants, the most significant of which would be dust (PM10). This would exacerbate the existing PM10 non attainment condition if not mitigated.
- b. Construction equipment would produce short-term combustion emissions, and asphalt materials used for streets and driveways would produce pollutants during curing.

The mitigation measures listed below will reduce the short term impacts to less-than-significant. In the long-term, vehicle trips to and from the project site would generate Carbon Monoxide and ozone precursor emissions, thereby contributing to the non-attainment status of the local air basin. These incremental and cumulative adverse air quality impacts cannot be completely mitigated. However, these impacts were anticipated by the City of Rocklin General Plan, and were addressed through the 1991 Rocklin General Plan EIR and the North Rocklin Circulation and Traffic Study. Findings of overriding significance were adopted for the unmitigatable and unavoidable significant air quality impacts.

Therefore, I, as the applicant for the proposed project, agree that the mitigation measures listed below are incorporated as a part of my project description in order to mitigate for the short term impacts.

## Mitigations

1. The project shall conform with the requirements of the Placer County APCD.
2. Prior to commencement of grading, the applicant shall submit a dust control plan for approval by the City Engineer and the Placer County Air Pollution Control District. The plans shall specify measures to reduce dust pollution during all phases of construction.
3. Traffic speeds on all unpaved road surfaces shall be posted at 25 m.p.h. or less.
4. All grading operations shall be suspended when wind speeds exceed 25 m.p.h.
5. All trucks leaving the site shall be washed off to eliminate dust and debris.
6. All construction equipment shall be maintained in clean condition.
7. All exposed surfaces shall be revegetated as quickly as feasible.
8. If fill dirt is brought to the construction site, tarps or soil stabilizers shall be placed on the dirt piles to minimize dust problems.
9. Apply water or dust palliatives on all exposed earth surfaces as necessary to control dust. Construction contracts shall include dust control treatment as frequently as necessary to minimize dust.
10. Construction equipment shall be properly maintained and tuned.
11. Utilize low emission mobile construction equipment where possible.
12. Open burning will be allowed only with the approval of the Placer County APCD.

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Applicant's Name (printed)

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Applicant's Signature

# **CITY OF ROCKLIN**

## **CITY SERVICES**

### **SEWER**

So. Placer Municipal Utility District  
3671 Taylor Road  
Loomis, CA 95650  
PHONE: (916) 652-5877

### **WATER**

Placer County Water Agency  
144 Ferguson Road  
Auburn, CA 95603  
PHONE: (530) 823-4850

### **TELEPHONE**

Pacific Bell  
11795 Education Street #201  
Auburn, CA 95603  
PHONE: (800) 310-2355

### **GAS AND ELECTRIC**

Pacific Gas and Electric Co.  
333 Sacramento Street  
Auburn, CA 95603  
PHONE: (530) 889-3270  
(New Construction)

### **SCHOOLS**

Rocklin Unified School District  
2615 Sierra Meadows Drive  
Rocklin, CA 95677  
PHONE: (916) 624-2428  
(Pay school fees to this one only)

Loomis Union School District  
6140 Horseshoe Bar #P  
Loomis, CA 95650  
PHONE: (916) 652-1800

### **DISPOSAL**

Auburn-Placer Disposal Service  
12305 Shale Ridge Lane  
Auburn, CA 95603  
PHONE: (530) 885-3735

### **CABLE TV.**

Starstream Communications  
120 Citrus Avenue  
Rocklin, CA 95677  
PHONE: (916) 652-9277